

C.I.H.S.

BULLETIN

S.H.I.C.

MARCH 1987

VOLUME 1 NUMBER 1

SUPPLEMENT 'A'

NOTES ON THE CONSTITUTION AND BY-LAWS

Following the consensus at the meeting of our seventeen original members in February, 1986, the Organizing Committee began drafting a Constitution and By-laws. There was agreement that it would be best to seek incorporation under Part II of the Corporations Act, as a non-profit organization, and registration with Canada Taxation for charitable exemption on fees. The drafts prepared closely followed the requirements of these two departments and, in addition, were modelled on a number of comparable organizations. They were adopted in principle at a General Meeting of the Ottawa members on November 22nd, 1986.

The operating tenets of the Society will be found in the Constitution, namely Section 2 - Objectives, Section 3 - Ways and Means, and Section 4 - Conditions of Membership. These were expressed in a more general way in a letter by the Acting Chairman sent to prospective members in late July or early August. Every response, now just one short of 200, conveys approbation and full support.

Both at the Committee meetings and in one case by mail, apprehension was expressed about the possibility of the Society being used at some point by special interest groups to exert an influence on current immigration policies; this is expressly denied by Section 3.5 of the Constitution. In addition, the By-laws (Section 5.8) provide the Board of Directors, with the approval of the membership, with a mechanism to secure the resignation or to expel any member whose activities may conceivably affect the reputation of the Society.

Two new elements will be found in Section 5.4 of the Constitution, which provides for corporate membership on the basis of recommendation and approval, and a gradation in the fee structure for other members. Corporate membership was introduced as a way of demonstrating the Society's intention of being self sustaining, without precluding modest support or inviting other involvement. A fee structure at the option of the individual provides a choice of support for the members; we all recognize that in any voluntary organization there are those who want to participate in its administration and work, and those who will support its objectives financially but may have other priorities for their time. We need both income and "doers", and this seemed a good way to recognize, and make comfortable, both elements of the membership.

Every group or association stands in need of rejuvenation from time to time, and the By-laws (6.7 and 6.8) provide for limitations on the period of office of the President and the other officers.

Recognizing the inevitable dispersal of our membership, in Canada and abroad, the By-laws (6.6, 6.7) provide that Presidents of local and regional chapters shall be members of the Board of Directors and may exercise their vote by proxy, and that members unable to appear at annual and general meetings may also extend a proxy vote.

Assuming the Society will achieve the stature we are aiming for, the By-laws (5.5) provide for the appointment of Honorary Life Members, members or others, not exceeding six at any one time, and in 6.15 (b) for the election of an Honorary President and Honorary Vice-President by the Board of Directors from the members with responsibilities that might otherwise inhibit their participation on the Board of Directors.

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1. THE CIHS BULLETIN/LE BULLETIN S.H.I.C.

This modest broadsheet may perhaps become our only link with some of our members and, for that reason, we intend to try to issue four to six numbers a year. Given the limited carrying capacity of a 34 cent stamp (~~400~~ grams including envelope) and the intricacies of kitchen-table-top publishing (we have to do the big bits first) the format will stay the same, although we hope to see its appearance improved. We will be applying to the National Library for I.S.B.N. registration.

2. C.I.H.S CONSTITUTION AND ORGANIZATIONAL RATIONALE

See Supplement 'A'. We have not included copies of the actual bye-laws since they were prepared to meet Consumer and Corporate Affairs requirements, and are largely repetitive of the Constitution. However, an explanation is made of any points peculiar to the bye-laws.

3. PROGRAMS AND PRIORITIES

We hope you will carefully scrutinize Supplement 'B' which is a distillation of the main points of a first general meeting held in Ottawa on November 26th, 1986. The Interim Board of Directors regard this as the Society's approved course of action and are pressing forward with the work of the Society before the first Annual General Meeting in late May or early June. Our application for incorporation has been forwarded to Consumer and Corporate Affairs. The core groups of the working committees required are established, and we have the assurance of full co-operation from the National Archives. Some Board members will be attending an oral history seminar later this month. We wrote to the Historic Sites and Monuments Board of Canada (Parks Canada, Environment) about Pier 21 and are in close liaison with John LeBlanc and other members in the Halifax area. This will be covered fully in our next issue, probably in mid April so that the dates and detail on our First Annual General Meeting will be available to you well in advance.

4. MEMBERSHIP FEES

We have not yet applied for Income Tax Registration. Only a small number of you were, in fact, requested to pay an interim fee of \$10 and this on the basis of personal friendship. They will be receiving their receipts in this mailing, of no value for 1986 income tax purposes.

Before braving taxation, when we must show a reasonably sound, albeit limited, business history we ask that you forward either the interim fee of \$10 for 1986 and/or the annual, or such other level of membership as you elect, for our 1987-88 financial year. Please notate your cheque accordingly. At this point, we have no reason to doubt that we will be able to replace your temporary receipt with an official version for income tax purposes at a later date. Regretfully, we must advise that Life Memberships #1 and #2, and Patron Membership #1 have already been taken up by some of the Directors. Incorporation, postage, and printing are expensive items. Our next issue will include a short financial statement.

5. Members might like a thumbnail sketch of the interim executive.

INTERIM BOARD OF DIRECTORS

FENTON C. CROSMAN - Interim President. Describes himself as an "Immigrant" from Prince Edward Island. Joined Immigration in 1930 as a stenographer and served [rising through the ranks and with distinction - Ed.] in Eastern Canada and Ottawa until retirement in 1968.

IAN H. RANKIN - Interim Vice President. Born Manitoba. Ph. D. (ABD) International Relations, London School of Economics. Joined Immigration in 1974 as F.S.O. - Belgrade, Manila, New York plus a period with High Commission, London, England. Currently seconded to Immigration Appeal Board.

HARRY CUNLIFFE - Interim Treasurer and Membership Secretary. L.I. 1927 ex Lancashire, England. Joined Immigration at Hamilton, May 1947, ex N.E.S. ex Cdn Army. From Dec 1956 until May 1980: Glasgow, Ottawa, Geneva, Belgrade, Vienna, Manila, Ottawa, The Hague.

BERNARD BRODIE - Interim Secretary. Immigrant (U.K.) 1967. Joined M & I in 1968. Personnel with the old Foreign Service 1972 - 1974, 1977 - 1981, and the last Chief, Personnel Administration before consolidation with External.

Continued on B.4

Adopted
Nov. 22nd, 1986

CONSTITUTION/1

THE CANADIAN IMMIGRATION HISTORICAL SOCIETY
LA SOCIÉTÉ HISTORIQUE DE L'IMMIGRATION CANADIENNE

THE CONSTITUTION

1. NAME

There shall be established a benevolent, voluntary, and charitable society called "The Canadian Immigration Historical Society" or, in French, "La Société Historique de l'Immigration Canadienne", hereinafter called the Society.

2. OBJECTIVES

The objectives of the Society shall be

2.1 To support, encourage and promote, research into the history of Canadian Immigration, and to foster the collection and dissemination of that history.

2.2 To stimulate interest in, and further the appreciation and understanding of the influence of immigration on Canada's development and position in the world.

3. WAYS AND MEANS

To attain the aforesaid objectives the Society may pursue, inter alia:

3.1 Identifying the areas of research on immigration to Canada, initially within living memory, which offer possibilities for the contribution of papers, photographs, other memorabilia, and anecdotal accounts of events.

3.2 Production of periodical news letters, monographs, or other publications, on the work of the Society and its annual meetings, and development of contacts, interest, and support on particular aspects of immigration to Canada with researchers and writers.

3.3 Active development and establishment of local and regional chapters.

3.4 The operations of the Society shall be carried on without financial gain for its members. Any profits or other accretions to the Society shall be used only to promote its objectives. The Society may undertake all manner of lawful activities to raise funds to support its programs and objectives.

3.5 The Society, in pursuit of its objectives shall maintain itself autonomous, independent, and unaffiliated with any partisan or special interest group.

4. CONDITIONS OF MEMBERSHIP

Membership is open to:

4.1 All serving, former or retired personnel, and their surviving spouses, of the Canadian departments, and associated agencies and successors, responsible both in Canada and abroad for the immigration function, and,

4.2 Any other person supportive of the Society's objectives who is proposed and seconded by any two members in good standing and whose membership is subsequently approved by the Society.

4.3 As corporate, non-voting members, corporations, institutions and government departments supportive of the objects of the Society and who have significant associations with the making or evolution of the immigration history of Canada, who are proposed and seconded by any two members in good standing and whose membership is subsequently approved by the Society.

4.4 Applicants for membership shall apply in writing on forms furnished for that purpose, signed by the applicant, accompanied by payment of the applicable subscription of his choice. Except for the life member category, who may pay a one-time subscription fee, the membership fees for each financial year of the Society shall be as follows:

Corporate	\$1000
Life	\$100
Patron	\$50
Sustaining	\$25
Annual	\$10

5. GOVERNANCE OF THE SOCIETY

An Organization Committee of not more than twelve persons shall be elected and will hold office and act as the Board of Directors until a Board of Directors has been elected at the first Annual General Meeting of the Society. Thereafter, between its Annual General Meetings, the Society shall be governed by a Board of Directors in such numbers as are considered warranted to provide local and regional representation and program direction, and an Executive Committee as defined in Section 6, in accordance with such by-laws and rules and regulations of the Society as may hereafter be passed.

6. DUTIES OF EXECUTIVE COMMITTEE

The following officers will be elected by the Organizing Committee/Board of Directors at their first meeting and shall form a provisional Executive Committee responsible to the Board of Directors for the programs and management of the Society until the first Annual General Meeting.

6.1 President - to preside at all general and executive meetings and to guide the activities of the Society within the terms of this constitution and such by-laws, rules and regulations as may later be enacted.

6.2 Vice-President - to deputize for the President, as may be required.

6.3 Secretary - to record the proceedings of all general, Board of Directors and Executive Committee meetings.

6.4 Treasurer - to receive and disburse all monies and maintain complete records of all financial affairs of the Society.

6.5 Membership secretary - to maintain the register of members and service the membership generally.

6.6 Up to seven Directors at Large - to provide the remaining members of the ~~Board of Directors~~ ^{Executive Committee} and to be responsible for such specific or general tasks as may be required.

7. STANDING COMMITTEES

Under the direction of a Chairman, appointed by and responsible to the Executive Committee, the Board of Directors shall establish an Auditing Committee and may establish such other standing or special committees as they deem to be required, e.g., Membership Committee, Program Planning Committee, and Research & Publications Committee.

8. MEETINGS

The Annual General meeting of the Society shall be held in the period falling between May 1st and June 30th and shall receive the reports of the Auditing Committee, and of the Executive Officers, and elect their successors. Meetings of the Executive Committee and general meetings of members will be held as prescribed in the by-laws or the rules and regulations of the Society.

9. QUORUM

The quorum for the Annual General Meeting, general, or other meetings of the members, the Board of Directors, Executive Committee or other committees, shall be as prescribed in the by-laws or the rules and regulations of the Society.

10. FINANCIAL YEAR

The financial year of the Society shall start on May 1st.

11. AUDIT

The financial records, current accounts and financial statements of the Society will be audited before the Annual General meeting and a report presented by the Auditing Committee. For this purpose, the Board of Directors will submit a slate of three members with adequate financial or administrative qualifications at each Annual General Meeting to serve as the Society's auditors for the current fiscal year. In the absence of other nominations from the members, the Auditing Committee so nominated will be installed.

12. DISSOLUTION

In the event of dissolution, all assets of the Society shall be donated to one or more non-denominational registered charities concerned with the provision of aid to recently arrived immigrants.

13. BY-LAWS, RULES AND REGULATIONS/ENACTMENT AND AMENDMENT

The Board of Directors may enact, amend or repeal by a recorded majority vote the By-laws and Rules and Regulations of the Society, with effect as recommended by the Executive Committee. Such enactment, amendment, or repeal shall have force and effect only until the next Annual General meeting when they shall either be approved by vote of a majority of the members, present in person or by extension of proxy, or from that time cease to have force and effect, excepting that the requirements of the Canada Corporations Act, Part II, will prevail when applicable.

14. INTERPRETATION

In this Constitution, and in the by-laws or rules and regulations hereafter passed, unless the context otherwise requires, words importing the singular number or the masculine gender shall include the plural number or the feminine gender, as the case may be, and vice versa.

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